

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL MEETING HELD ON 28.03.2024 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Houlden; A Phillipson; E Boldan; A Ransome. Clerk – M Farman.
NY Cllr C Lunn. P Hamby – visitor re Christmas lights

032401. Welcome

- i. The Chairman welcomed all present to the meeting, introduced PH and asked members if they would agree to agenda item 032413, Christmas lights, being discussed here. All members **agreed**.
- ii. PH explained the use of battery powered recyclable real Christmas trees, demonstrated how the brackets are fixed to lamp posts and other supports, suggested seeking sponsorship at approximately £100 per tree, showed a sample of a sponsorship plaque, explained that the company would service, put up and take down lights in agreement with the parish council, there's a choice of white or coloured lights, The lights would be on for 4-6 hours and would be off between 10-10.30pm. PH answered several questions, was thanked by the chairman, and left the meeting at 7.17pm.

032402. Comments from residents

- i. Comments sent to the clerk in writing or by email– one resident expressed interest in becoming a Cllr.
- ii. Comments on agenda items from electors present – no electors present.

032403. Apologies

1. Council received apologies and reason for absence from Cllr JB and resolved to accept the reason.
2. Apologies were also received later from PCSO L Simpson

032404. Minutes of 28th March meeting

- Council **resolved** to accept the previously emailed minutes of 28th March as an accurate record.
- The Chairman signed the accepted minutes.

032405. Reports: Council to receive reports from:

- i. Chairman – no report
- ii. NY Councillor – NY Council Tax is 4.99% for 2024/25
 - The council workers' union is asking for a 10% increase in wages or an annual payment of £3,000 over and above the current wage.
 - Each NY Cllr has been given a Locality Budget to be spent on supporting local communities. Grants are issued under the matched funding arrangement and the minimum request should be for £300.
 - NY Council is currently cutting down its deficit and will continue this process whilst maintaining its statutory duties.
- iii. Other Officers – no reports

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- iv. Police – Neighbourhood Alert messages and monthly report forwarded to Cllrs
- v. Any other representatives not covered on the agenda – no reports

032406. RFO's report on closing balances, payments made and payments received

a) Current balances:

- i. £16,853.59– Community Account balance as at 11th March statement no. 114

b) Payments made from 12th March 2024 to 20th March 2024

- 1. £552.68 – Storage team. VAT £86.34; actual cost £468.34
- 2. £ 22.50 – Gear4music – PA system warranty.

Cheque No.
DD
100508

c) Payments expected to be made from 20 March to 28 March

- 1. £ 394.93 – Clerking; March plus home/office allowance

100509

d) Payment requests received for payment at PC meeting – none received

e) Payments received: - none received

f).Payments

received after agenda distribution – none received

032407. Acceptance of report

- 1. Council **resolved** to accept the report and make the payments as listed above.
- 2. Council also discussed a letter received from Payroll Services and **resolved** that invoices needing payment by a definite date, such as Clerk's PAYE; salary; utility bills etc., are to be paid between meetings.

032408. Procedure review

- Council discussed and **resolved** not to make any amendments to the current agreed procedure for the Public Forum session. The Chairman initialled the procedure.

032409. Planning

a) Planning applications received: - none applicable to Burn

b) Planning decisions received:

- ZG2023/1253/HPA. Extensions at Oak tree Cottage – permission granted

c) Planning updates: - None received at agenda distribution

d) Planning applications of interest:

l] ZG2024.0159/OUTM. Outline application from Campey's for storage/distribution use (Class B8) with HGV parking and ancillary uses including vehicle servicing workshop at land adjacent to A19 roundabout, Selby Bypass, ii] Councillors, this does not fall within the parish boundary of Burn but it needs to be discussed and **any action resolved** because of the likely increase of HGV traffic along the A19 through Burn.

- Council discussed above application, its likely impact on the increase of HGVs through Burn and **resolved**:

- a] that Cllrs write, as individuals, with their observations on the proposal and its likely impact on Burn. Council was reminded that any objections should be based on material considerations.
- b] that the information should be published on the website and residents asked to write individually.
- c] the closing date for observations is Friday 5th April.

032410. Correspondence received since last meeting; (For information only unless stated otherwise)

a) NYC – various emails – all forwarded to Cllrs.

b) Community messaging; forwarded to Cllrs

c) Clerks and Councils Direct – magazine for circulation.

d) Internal audit – AW agreed to undertake the internal audit for Burn PC

e) NY Police – results of Constabulary and Fire Rescue Services inspection – forwarded to Cllrs; 1 copy printed

f) Definition of anti-social behaviour – forwarded; 1 copy printed

g) Notice of Vacancy in Office of Councillor – forwarded to Cllrs; 1 copy printed

032411. Action taken since last meeting. *For information only unless otherwise stated.*

- a) Replied to various emails
- b) Reported 11 phishing scams to report.phishing@gov.uk
- c) Dealt with 141 emails up to 20/03/2024 – 66 of which were ‘other’ - adverts
- d) Chased up lack of decision for Burn Grange Cottage
- e) Letter re non-attendance delivered – no response
- f) Contacted democratic services re vacancy
- g) Thanked Highways for sign replacement at Burn Hall Crescent

030412. Easter event

- Easter happenings – buckets of packs of 6 daffodil bulbs provided for residents to take the bulbs and plant around the village or in own gardens.

032413. Christmas Lights

- Council discussed option of Christmas tree lights and **resolved** that Cllr AR is to count number of lamp posts and report back to council.
- See agenda item 032401 ii.

032414. Councillors Forum: to take and note any points from councillors:

- i] Still a problem with traffic speeding down West Lane.
- ii] A dead swan has been seen on the canal
- iii] Report of a male with a gun at Common Lane
- iv] Chairman and Cllr AP to stand down from the council after April’s council meeting
- v] Chairman also said that the clerk is resigning as from the end of May and suggested that Mr R Farman, an already experienced clerk, took over as acting clerk for a year’s probationary period.

032415. Items for the next agenda: Christmas lights

- Vacancies on PC
- Acting clerk
- EoY accounts and external audit procedures
- Airfield

032316. To receive any further comments from public present – none present

032417. Date, time and place of next meeting – Thursday 25 April; 19:00; Chapel Schoolroom

032418: Closure of meeting - The meeting closed at 20:30

Signed *Chris Phillipson* Chairman, Burn Parish Council. Date: 25 April 2024

Action points from meeting

- Chairman & Cllr AP – send official notice of resignation as from 26 April to clerk
- Cllr AR – check number of street lights for reporting back to council
- Clerk – send official notice of resignation to Chairman & council
- Clerk – deal with vacancies

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- Clerk – deal with Campeys application – ask for it to be put on website